

CABINET

Tuesday, 28th April, 2015 at 4.30 p.m.
at the Council Offices, Farnborough

Councillor P.J. Moyle (Leader)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor R.L.G. Dibbs (Environment and Service Delivery Portfolio)
Councillor R. Hughes (Health and Housing Portfolio)
Councillor A. Jackman (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **12th May, 2015**.

1. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 31st March, 2015 were confirmed and signed by the Chairman.

2. **ALDERSHOT INTERACTIVE WAYFINDING AND DIGITAL ADVERTISING –**
(Environment and Service Delivery)

The Cabinet considered the Head of Community's Report No. COMM1509, which sought approval to extend the concept of digital advertising to locations in the Borough, such as bus shelters, roads, car parks and civic buildings.

The Cabinet was reminded it had previously approved the principle of installing interactive wayfinding in Aldershot as part of the Activation Aldershot scheme. It was now proposed to add digital advertising to the wayfinding initiative. This would provide the potential for the Council to generate income and would also provide advertising opportunities for local businesses as well as for Council services and events. It was confirmed that the proposed wayfinding kiosks would be fully interactive with touch screen technology allowing the public to access the Council's website, directional maps and other information. A digital advertising screen would be displayed on the reverse of the kiosk. The provision of the wayfinding initiative would be funded, as part of the Activation Aldershot scheme, up to £200,000 and indicative additional costs for the digital advertising element would be in the region of £18,000. It was confirmed that this additional cost would be met from capital savings in the Activation Aldershot budget. It was expected that advertising income to the Council would be in the region of £67,000 per annum.

The Cabinet was supportive of this initiative and felt that the kiosks should be used to advertise Council events and other opportunities, such as volunteering. It was also hoped that further kiosks could be established across Aldershot and Farnborough in due course.

The Cabinet RESOLVED that

- (i) the principle of pursuing further digital advertising opportunities be approved;
- (ii) the addition, within existing budgets, of digital advertising to the Activation Aldershot wayfinding project be approved; and
- (iii) the Head of Community be authorised to make applications for the necessary advertising contents.

3. FARNBOROUGH AIRPORT COMMUNITY ENVIRONMENTAL FUND –
(Environment and Service Delivery)

The Cabinet considered the Head of Community's Report No. COMM1508, which sought approval to award grants from the Farnborough Airport Community Environmental Fund to assist local projects.

The Cabinet Member for Environment and Service Delivery had considered three applications and had recommended that funding should be awarded to all three projects.

The Cabinet RESOLVED that grants be awarded from the Farnborough Airport Community Environmental Fund to the following organisations:

The Community Matters Partnership	£7,750
1st Gear Trials	£6,650
Hampshire and Isle of Wight Wildlife Trust	£4,800

4. BASINGSTOKE CANAL PARTNERSHIP – REVISED MEMORANDUM OF AGREEMENT –
(Leisure and Youth)

The Cabinet considered the Head of Community's Report No. COMM1507, which sought authority to approve updates to the existing Memorandum of Agreement, signed in 2008, following a number of changes to the operation of the Basingstoke Canal Authority, particularly in terms of personnel and structure.

Members were informed that officers from the partner authorities, the Basingstoke Canal Society and Natural England had been involved in the development of the revised Memorandum as part of the Joint Advisory Group. It was reported that the former Service Plan would be replaced by separate

Operations and Recreation Management Plans. One of the objectives of the review was to allow the management team to maximise income and funding opportunities. It was confirmed that the proposed changes would have no additional financial implications for the Council, as it was proposed that partners' contributions should not be amended.

The Cabinet was supportive of the changes and considered that this was likely to improve the operation of the Basingstoke Canal Partnership. It was noted that the Basingstoke Canal was a valued leisure facility within the Rushmoor area.

The Cabinet RESOLVED that the revised Memorandum of Agreement, as set out in the Head of Community's Report No. COMM1507, be approved.

5. **GROUP LITIGATION ORDER – VAT RECOVERY –**
(Corporate Services)

The Cabinet considered the Solicitor to the Council's Report No. LEG1509, which confirmed the action taken by the Solicitor to the Council, in consultation with the Cabinet Member for Corporate Services, to join a Group Litigation Order to be issued against the Royal Mail in an attempt to recover VAT charged on franking services to the Council. Rushmoor's share of the cost of the action would be approximately £15,000 and the Council stood to recover up to £270,000 if the proceedings were successful.

The Cabinet RESOLVED that the action taken, as set out in the Solicitor to the Council's Report No. LEG1509, be noted and endorsed.

The Meeting closed at 5.40 p.m.

CR. P.J. MOYLE
LEADER OF THE COUNCIL

CABINET

Tuesday, 2nd June, 2015 at 4.30 p.m.
at the Council Offices, Farnborough

Councillor P.J. Moyle (Leader)
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and
Regulation Portfolio)

Councillor Sue Carter (Leisure and Youth Portfolio)
Councillor R.L.G. Dibbs (Environment and Service Delivery Portfolio)
Councillor R. Hughes (Health and Housing Portfolio)
Councillor A. Jackman (Concessions and Community Support Portfolio)
Councillor P.G. Taylor (Corporate Services Portfolio)

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **16th June, 2015**.

6. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 28th April, 2015 were confirmed and signed by the Chairman.

7. **GENERAL FUND PROVISIONAL OUTTURN REPORT 2014/15 –** (Leader of the Council/Corporate Services)

The Cabinet considered the Head of Financial Services' Report No. FIN1511, which set out the provisional outturn position on the General Fund (revenue and capital) for 2014/15, subject to audit. The Report set out the General Fund Revenue Summary and Revenue Balances, with the principal individual variations between the current approved estimates and actual expenditure.

The Cabinet was advised that, in its original budget for 2014/15, the Council had set a savings figure of £500,000 to be achieved through reductions in service costs and income generation, in addition to £300,000 of expected staff turnover savings. A significant proportion of these savings had been achieved during the first half of 2014/15 and the efficiencies identified had been built into the Council's revised budget, which was set out in Appendix A to the Report. The revised budget figure had been further adjusted to reflect any subsequent virements, supplementary estimates and use of the service improvement fund, to form the current approved budget, with estimated year-end balances of £1.58 million.

The provisional outturn showed an improvement in the Council's financial position, with a net underspend of approximately £308,000 against the current approved budget and £112,000 compared with the last budget

monitoring position. A list of the principal variations between the provisional outturn position and the current approved budget was set out in Appendix B to the Report. The effect of the net underspend was to increase revenue balances to approximately £1.89 million, which fell within the range of balances set out in the Medium Term Financial Strategy (£1 million - £2 million).

It was noted that, included in the variations identified, were a number of underspent budget items where specific conditions had prevented the expenditure being made during 2014/15 but where the work was still required and would be carried out during 2015/16. In accordance with Financial Regulations, the Directors' Management Board had recommended approval for these items, totalling approximately £322,000, to be carried forward for spending in 2015/16. The Cabinet was advised that £172,000 of the carry forward items related to expenditure that was directly funded by external grants. The grants would be set aside to meet this future expenditure. This left around £150,000, which would be set aside from General Fund balances in 2014/15 in order to meet the expenditure now planned for 2015/16.

The Report set out details of financial risks to the Council which had been identified to date. It was hoped that the announcement of a second 2015 Budget, to be held on 8th July, 2015, would provide more clarity over future funding for local government, as would the outcome of the review of Business Rates. As part of the outturn process, and in line with proper accounting practices, all outstanding potential liabilities would be reviewed to ensure that the appropriate level of reserves was held against the risks that the Council faced.

Appendix C of the Report set out the Capital Outturn Summary and showed a total net underspend of £3,410,000 against the current approved budget. This underspend was due mainly to the re-scheduling of work on a number of projects with a consequent slippage of expenditure of £3,342,000 into 2015/16. After accounting for this slippage, the Capital Programme had underspent by around £68,000. The most significant variations in expenditure were listed in Appendix D to the Report.

The Cabinet NOTED the General Fund provisional outturn for 2014/15 and the level of reserves and balances; and

RESOLVED that the approach to reserves, as set out in the Head of Financial Services' Report No. FIN1511, be approved.

8. **TREASURY MANAGEMENT OPERATIONS 2014/15 –** (Corporate Services)

The Cabinet received the Head of Financial Services' Report No. FIN1510, which set out the main treasury management activities during 2014/15 and provided an update on the current economic conditions affecting treasury management decisions. The Report set out the actual prudential indicators relating to capital financing and treasury activities for 2014/15 and

compared these to the indicators set in the Annual Treasury Management Strategy for the year, which had been approved by the Council in February, 2014.

The Cabinet was advised that, since April 2013, the Council had received treasury advice from Arlingclose Limited, which was an independent treasury advisory company that provided specialist treasury support to 25% of UK local authorities. It was noted that, with the exception of pooled funds, all investment activity was carried out in-house by the Council's treasury team, with support from Arlingclose Limited.

The Report also set out information on the economic background over the previous year, borrowing activity, investment activity, treasury management indicators, budgeted income and outturn and an update on the Council's Icelandic investments.

The 2014/15 municipal year had proved to be another challenging period for treasury management. The Council's treasury team had concentrated on the security of investments while still having regard to the returns available. Revision of the Treasury Management Strategy had enabled the Council to further diversify its investment portfolio and benefit from alternative investments during 2014/15. Despite low interest rates and the lack of suitable counterparties with whom to invest, investment income had outperformed the budget by approximately £300,000 and had contributed £699,000 to the Council's General Fund during 2014/15.

It was confirmed that all treasury management activity during 2014/15 had been carried out in accordance with the Annual Treasury Management Strategy and had complied with the treasury and prudential indicators, which were set out in the Report, and with the Treasury Management Code of Practice.

The Cabinet NOTED the Head of Financial Services' Report No. FIN1510 and the treasury management activities which had been carried out during 2014/15.

9. **CORPORATE STRATEGY AND CORPORATE PLAN 2014/15 – QUARTER 4 AND END OF YEAR MONITORING REPORT –**
(Leader of the Council)

The Cabinet received the Directors' Management Board's Report No. DMB1502, which gave an update on performance management monitoring information against the Corporate Plan for the fourth quarter and end of the 2014/15 financial year.

The Chief Executive gave Members an update on strategic and performance management data on many areas, including community safety, education and skills, economic data and homelessness. Members also heard about key project and service measures under the themes of leadership, prosperity, place, people and communities and good value services. In respect

of key projects and service measures, it was noted that 80.3% were on target, 19.7% were unlikely to achieve the action or indicator and none had been unable to achieve elements of the target.

The Chief Executive gave a summary of key projects and an explanation of why some of the projects were not on target set and also covered the remedial action being put in place, where appropriate.

The Cabinet NOTED the Directors' Management Board Report No. DMB1502 and the performance made against the Corporate Plan in the fourth and final quarter of the 2014/15 municipal year.

10. **RUSHMOOR CORPORATE PLAN 2015/16 –**
(Leader of the Council)

The Cabinet received the Directors' Management Board's Report No. DMB1503, which introduced the Council's draft Corporate Plan for 2015/16.

Members were informed that, as has been the case in recent years, the development of the Plan had taken into account the need to respond to the continued economic pressures and uncertainty that local government faced. The draft Plan was circulated to Members and the Chief Executive explained that it was set out as in previous years. It was further proposed that the monitoring of the Plan would take place by way of quarterly monitoring reports, as was the case currently.

The Cabinet welcomed the draft Plan and expressed a commitment to continue to monitor the Council's performance in this way as a matter of best practice, even though the statutory requirement to do this had now been removed.

The Cabinet RESOLVED that the approach to Corporate Planning and performance monitoring for 2015/16 and the priorities, as set out in the draft Corporate Plan (public version), be endorsed.

11. **BUSINESS RATES – LOCALISED TRANSITIONAL RELIEF POLICY 2015/16 AND 2016/17 –**
(Concessions and Community Support)

The Cabinet considered the Corporate Director's Report No. CD1501, which set out a proposed local scheme for the allocation of transitional relief in the financial years 2015/16 and 2016/17.

It was explained to Members that the current, national Transitional Relief Scheme had been introduced in 2010 to help ratepayers facing higher bills as a result of the 2010 revaluation. The Scheme had ended on 31st March, 2015, which had coincided with the anticipated 2015 revaluation. As the Cabinet had been previously informed, however, this revaluation has been put back to 2017 and this meant that a small number of ratepayers would have faced a sharp increase to their full rates bill from 1st April, 2015. In

recognition of this, the Government had agreed to extend the Transitional Relief Scheme to March, 2017 but, instead of changing the legislation to cover these two years only, the Government had advised local authorities to adopt a local scheme and use discretionary relief powers that were already held. The Government had undertaken to reimburse any reliefs paid under such a local scheme.

Members were informed that, in the Borough, eight customers could qualify for this relief totalling £3,500 and that, due to the Government's commitment to reimburse this, there would be no financial implications for the Council.

The Cabinet RESOLVED that

- (i) A local Transitional Relief Scheme for the years 2015/16 and 2016/17, as set out in the Corporate Director's Report No. CD1501 and appendix, be established; and
- (ii) the responsibility to award any relief due be delegated to the Head of Financial Services.

12. **ALDERSHOT TOWN CENTRE SHOP FRONT IMPROVEMENT SCHEME –**
(Environment and Service Delivery)

The Cabinet considered the Corporate Director's Report No. CD1502, which set out the applications received in respect of the Aldershot Town Centre Shop Front Improvement Scheme and made recommendations on the allocation of grants. Members were reminded that this was an initiative that aimed to stimulate the improvement of shop fronts and building facades and support the economic vitality and attractiveness of the area.

It was explained that the closing date had been 18th May, 2015 and that a total of 36 applications had been received. These had been evaluated by officers, in consultation with the Cabinet Member for Environment and Service Delivery and recommendations for the allocation of grant funding were attached to the Report at Appendix 1. It was noted that some were recommended for approval as applied for, others where further details should be sought before consideration and some for which refusal was recommended. Furthermore, it had been agreed that, where applications had been received from a number of premises in close proximity, it would be beneficial for a single, coherent scheme to be devised and, where this was the case, officers would work with applicants to try to deliver this.

The Cabinet RESOLVED that

- (i) the recommendations for the allocation of grant funding, totalling £43,530.37, as set out in Table 1 of Appendix 1 of the Corporate Director's Report No. CD1502, be approved;

- (ii) the recommendations for the allocation of funding, subject to further details, as set out in Table 2 of Appendix 1, be approved;
- (iii) applications requiring further details be determined by the Cabinet Member for Environment and Service Delivery, in consultation with the Corporate Director, subject to the applications continuing to meet the Scheme's criteria and the total budget not being exceeded; and
- (iv) a composite project for Grosvenor Road/Upper Union Street and Station Road be developed, in conjunction with the applicants.

13. **CONSULTATION ON THE DRAFT RUSHMOOR LOCAL PLAN –**
(Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1521, which sought approval for a period of consultation on the draft Rushmoor Local Plan, during June and July 2015. A copy of the latest draft of the Plan had been circulated to Members and the process by which this document had been produced was explained in the Report. Members heard that, following changes to the planning system, the Council had agreed, in October 2014, to prepare a comprehensive Local Plan for the Borough covering the period to 2032. It was confirmed that this document would:

- Reflect new national policy and guidance published since the Core Strategy was adopted
- Reflect the work of the Enterprise M3 Local Enterprise Partnership on future economic growth
- Be supported by an evidence base, including, where relevant, on a joint basis with other relevant local authorities, under the Duty to Cooperate

In producing this draft, strategic cross boundary issues had been explored, particularly around housing need and provision. Members discussed issues, mainly around housing need, and were very supportive of the work carried out to date by the Planning team.

The Cabinet RESOLVED that

- (i) the draft Local Plan, as set out in Annex A to the Head of Planning's Report No. PLN1521 and the changes to the Policies Map, as set out in Annex B, be approved for public consultation; and

- (ii) the Head of Planning, in consultation with the Cabinet Member for Environment and Service Delivery, be authorised to make any necessary minor amendments to the Local Plan, Policies Map and supporting documentation, prior to the commencement of the public consultation.

14. **BASINGSTOKE AND DEANE LOCAL PLAN CONSULTATION –**
(Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1524, which sought agreement to submit comments on the Mid-Examination Basingstoke and Deane Local Plan consultation, with regard to its potential impact on the Borough.

The Cabinet was advised that, during the consultation on the pre-submission version of Basingstoke and Deane's Local Plan in June 2014, Rushmoor, on behalf of the Hart, Rushmoor and Surrey Heath Housing Market Area (HMA), had submitted a response that had raised soundness issues in relation to housing delivery. The response had suggested that the housing target should be amended to reflect an accurate figure of housing need, to avoid the potential risk of any under delivery needing to be provided within the Hart, Rushmoor and Surrey Heath Housing Market Area. Members were informed that this issue had been addressed in the Mid-Examination Local Plan and the housing requirement figure had been increased. For this reason, it was now proposed that the Council's objection should be withdrawn.

The Cabinet RESOLVED that, in light of the proposed modifications set out within the Mid-Examination Local Plan consultation, the objection to the Basingstoke and Deane Borough Council Local Plan, made previously by Rushmoor Borough Council, be withdrawn.

15. **DEVELOPMENT AFFECTING PUBLIC HOUSES SUPPLEMENTARY PLANNING DOCUMENT –**
(Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1522, which set out the Development Affecting Public Houses Supplementary Planning Document for approval. Members were informed that public consultation had taken place between February and March, 2015 and this had attracted twelve representations. The draft document had been amended to take account of these representations and the main changes were summarised in Annex 2 to the Report. The Cabinet was now being asked to adopt this document, which provided a standard, consistent approach to demonstrating that there was no long-term need for a public house that was the subject of a planning application for a change of use, outside of permitted development rights.

The Cabinet RESOLVED that, to supplement the existing Core Strategy and Rushmoor Local Plan, the Development Affecting Public Houses Supplementary Planning Document 2015 be adopted.

16. **FARNBOROUGH CIVIC QUARTER MASTERPLAN SUPPLEMENTARY PLANNING DOCUMENT –**
(Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1523, which set out the Farnborough Civic Quarter Masterplan Supplementary Planning Document for approval. Members were informed that public consultation had taken place between February and March, 2015. This had attracted 130 representations and the comments received were set out in Annex 2 to the Report. The draft document had been amended to take account of these representations and the key changes were summarised as:

- To include an option within the Masterplan which retained the Elles Hall Building
- To retain a water feature within the green space and add detail about the design of this space
- To strengthen reference to cycling and walking routes and include a plan explicitly illustrating these new and improved routes
- To strengthen reference to the continuity of services including the library, leisure centre and community space.

The Cabinet RESOLVED that, to supplement the existing Core Strategy policies, the Farnborough Civic Quarter Masterplan Supplementary Planning Document 2015 be adopted.

17. **APPOINTMENTS –**
(All)

(1) **Community Cohesion Task and Finish Group**

The Cabinet RESOLVED that the following appointments be made to the Community Cohesion Task and Finish Group for the 2015/16 Municipal Year, on the basis of eight Members including the Leader of the Council and seven Members (4 Conservative: 2 Labour: 1 UKIP):-

Leader of the Council -	Cr. P.J. Moyle
Conservative Group -	Crs. M.S. Choudhary, R. Hughes, J.H. Marsh and K.H. Muschamp
Labour Group -	Crs. A.H. Crawford and B. Jones
UKIP Group -	Cr. D.M.T. Bell

(2) **Future Contracts Member Working Group**

The Cabinet RESOLVED that the following appointments be made to the Future Contracts Member Working Group for the 2015/16 Municipal Year, on the basis of six Members including the Cabinet Member for Environment and Service Delivery, the Chairman of the Environment Policy and Review Panel and four Members (2 Conservative: 1 Labour: 1 UKIP):

Cabinet Member for
Environment and Service Delivery - Cr. R.L.G. Dibbs

Chairman of Environment
Policy and Review Panel - Cr. D.E. Clifford

Conservative Group - Crs. J.H. Marsh and A.
Jackman

Labour Group - Cr. C.P. Grattan

UKIP Group - Cr. M. Staplehurst

Standing Deputy:

Labour Group - Cr. K. Dibble

(3) **Hackney Carriage Fares Review Task and Finish Group**

The Cabinet RESOLVED that the following appointments be made to the Hackney Carriage Fares Review Task and Finish Group for the 2015/16 Municipal Year, on the basis of five Members including the Cabinet Member for Business, Safety and Regulation, the Chairman of the Licensing and General Purposes Committee and three Members (1 Conservative: 1 Labour: 1 UKIP):

Cabinet Member for Business,
Safety and Regulation - Cr. K.H. Muschamp

Chairman of Licensing and
General Purposes Committee - Cr. A.M. Ferrier

Conservative Group - Cr. M.J. Tennant

Labour Group - Cr. L.A. Taylor

UKIP Group - Cr. M. Staplehurst

(4) **Member Development Working Group**

The Cabinet RESOLVED that the following appointments be made to the Member Development Working Group for the 2015/16 Municipal Year, on the basis of seven Members including the Cabinet Member for Corporate Services, one Cabinet Member, the Chairman of the Corporate Services Policy and Review Panel and four Members (1 Conservative: 2 Labour: 1 UKIP):

Cabinet Member for Corporate Services -	Cr. P.G. Taylor
Cabinet Member -	Cr. R.L.G. Dibbs
Chairman of Corporate Services Policy and Review Panel -	Cr. Jacqui Vosper
Conservative Group -	Cr. D.S. Gladstone
Labour Group -	Crs. B. Jones and L.A. Taylor
UKIP Group -	Cr. D.M.T. Bell

18. **EXCLUSION OF THE PUBLIC –**

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned items to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the items:

Report Para.Nos.	Schedule 12A Para. No.	Category
19 and 20	3	Information relating to financial or business affairs

**THE FOLLOWING ITEMS WERE CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

19. **ACQUISITION OF SANG PROVISION –**
(Environment and Service Delivery/Corporate Services)

The Cabinet considered the Solicitor to the Council's Exempt Report No. LEG1510, which sought approval for the purchase of the freehold interest in land at Ball Hill, Cody Technology Park, Farnborough, to be used for Suitable Alternative Greenspace (SANG) provision.

Members heard how the acquisition would enable the delivery of around 500 new homes. Natural England had visited the site and had considered that it was suitable for use as a SANG. It was confirmed that land suitable for SANG provision within the Borough was difficult to find, so it was hard to compare its value. The Council's professional valuer had, however, recommended the agreed purchase price and this was, therefore, considered to be best value. An application for funding for this scheme had been made to the Enterprise M3 Local Enterprise Partnership (LEP) for an interest-free loan, to be paid back over five years.

The Cabinet discussed the proposal and agreed that the purchase was necessary to allow potential residential developments to proceed, which was particularly relevant to delivering town centre regeneration and enabling future housing provision across the Borough.

The Cabinet RESOLVED that

- (i) the Solicitor to the Council be authorised to:
 - purchase the land at Ball Hill on the terms stated in the Solicitor to the Council's Exempt Report No. LEG 1510;
 - negotiate the terms of the loan funding agreement with the LEP on the terms stated in the Report;
 - procure the set up works for the SANG;
 - subject to compliance with contract standing orders, enter into an agreement with the Blackwater Valley Countryside Service for the improvement works to the SANG and for the ongoing management of the SANG on behalf of the Council;
 - make a planning application to both Rushmoor and Hart Councils for change of use of the land to permit it to be used for SANG provision;
 - negotiate and enter into any related legal arrangements, including the terms and charging mechanisms, to enable the SANG land to be made available to developers to assist in housing provision;

- (ii) the Head of Planning be authorised to determine the level of the SANG charge per unit, following determination of the set up costs and in perpetuity maintenance and to make any necessary changes to the arrangement of the allocation of this SANG land, following consultation with the Cabinet Member for Environment and Service Delivery; and

- (iii) in the event of the Enterprise M3 LEP funding not being available within the required timescale, the Head of Financial Services be authorised to use Council finance to fund the acquisition and delivery of the scheme, subject to there being evidence that the scheme would be self-funding and deliver a reasonable rate of return on the use of Council capital.

20. **ACQUISITION OF SITE FOR COUNCIL DEPOT –**
(Environment and Service Delivery/Corporate Services)

The Cabinet considered the Solicitor to the Council's Exempt Report No. LEG1511, which sought approval for the purchase of the leasehold interests in Plot Nos. 5 and 6 Farnborough Industrial Estate, Invincible Road, Farnborough, to provide a Council depot in connection with the waste collection and street cleansing services.

Members heard how, for a number of years, the Council's waste collection and street cleansing service had operated from a depot in Doman Road, Camberley. This depot was owned by Surrey Heath Borough Council and, with no formal arrangement in place and with Surrey Heath's use of the depot likely to intensify, the need to secure a suitable site for a Rushmoor depot was becoming a priority for the Council. It was reported that both of these plots were currently unoccupied and that it would be necessary to procure both plots to provide a site of sufficient size. Both purchase prices were recommended by the Council's professional valuer and were, therefore, considered to be best value.

The Cabinet RESOLVED that

- (i) the Solicitor to the Council be authorised to:
 - purchase Plot Nos. 5 and 6 Farnborough Industrial Park on the terms stated in the Solicitor to the Council's Exempt Report No. LEG 1511;
 - apply for planning permission for change of use of the land to a depot facility;
 - subject to consultation with the Cabinet Member for Corporate Services and to securing best value, increase the offer for the purchase of the lease of Plot No. 5, on the terms stated in the Report;
 - take any other related actions or enter into any related contracts or agreements to secure the provision of a depot on the site of Plot Nos. 5 and 6; and

- (ii) the Head of Community and Environmental Services be authorised to procure the demolition, construction and site layout works and to apply for the necessary environmental permits and consents.

The Meeting closed at 5.50 p.m.

CR. P.J. MOYLE
LEADER OF THE COUNCIL

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 29th April, 2015 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members

Cr. G.B. Lyon (Chairman)
Cr. B.A. Thomas (Vice-Chairman)

a	Cr. A.M.J. Chainey	Cr. R.L.G. Dibbs	Cr. C.P. Grattan
a	Cr. P.I.C. Crerar	Cr. Jennifer Evans	Cr. J.H. Marsh
	Cr. Sue Dibble	Cr. D. Gladstone	Cr. P.F. Rust

* Cr. Barbara Hurst

Apologies for absence were submitted on behalf of Crs. A.M.J. Chainey and P.I.C. Crerar.

*Cr. Barbara Hurst attended as standing deputy in place of Cr. A.M.J. Chainey.

21. DECLARATIONS OF INTEREST –

Having regard to the Members' Code of Conduct, the following declaration of interest was made. Those Members with a disclosable pecuniary interest left the meeting during the debate on the relevant agenda items:

Member	Application No. and Address	Interest	Reason
Cr. Barbara Hurst	15/00118/FULPP (The Imperial Arms, No. 12 Farnborough Street, Farnborough)	Prejudicial	Association with a Member of the Planning Group of The Farnborough Society. who also leads the Farnborough Street Residents' Association.

22. MINUTES –

The Minutes of the Meeting held on 1st April, 2015 were approved and signed by the Chairman.

23. **TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) -
TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT
PROCEDURE) ORDER, 1995 -
DEVELOPMENT APPLICATIONS GENERALLY –**

RESOLVED: That

(i) permission be given for the following application set out in Appendix “A” attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

* 15/00117/REVPP (ASDA, Westmead, Farnborough);

(ii) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council’s Scheme of Delegation, more particularly specified in Section “D” of the Head of Planning’s Report No. PLN1518, be noted;

(iii) the following application be determined by the Head of Planning, in consultation with the Chairman:

* 15/00118/FULPP (Imperial Arms, No. 12 Farnborough Street, Farnborough);

(iv) the current position with regard to the following applications be noted pending consideration at a future meeting:

15/00068/LBC2PP (Gun Hill House and Water Tower, Gun Hill, Aldershot)

15/00069/REMPP (Gun Hill House and Water Tower, Gun Hill, Aldershot)

15/00176/FULPP (Proposed Extension to Princes Mead, Westmead, Farnborough)

15/00194/FULPP (Site of the former Christmas Lodge, Evelyn Avenue, Aldershot).

* The Head of Planning’s Report No. PLN1518 in respect of these applications was amended at the meeting.

24. **REPRESENTATIONS BY THE PUBLIC –**

In accordance with the guidelines for public participation at meetings, the following representations were made to the Committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
15/00117/REVPP	(ASDA, Westmead Farnborough)	Mr. M. Bedlow-Hartshorn	Against
		Mr. R. Parkes	In support
15/00118/FULPP	The Imperial Arms, No. 12 Farnborough Street, Farnborough	Ms. L. Parker	Against

25. **APPLICATION NO. 15/00118/FULPP – IMPERIAL ARMS, NO. 12 FARNBOROUGH STREET, FARNBOROUGH –**

The Committee considered the Head of Planning's Report No. PLN1518 (as amended at the meeting) regarding the demolition of the link/male toilets and the change of use of the former public house to provide two dwellings (one three-bedroom and one two-bedroom), together with the erection of one pair of semi-detached, three bedroom dwellings with associated access, car parking and car ports at the Imperial Arms, No. 12 Farnborough Street, Farnborough. Before considering the application in detail, the Committee received a representation in accordance with the scheme of public representation against the application from Ms. L. Parker.

The Committee noted that the recommendation was to grant the application, subject to the completion of a satisfactory agreement under Section 106 of the Town and Country Planning Act, 1990.

RESOLVED: That

- (i) subject to the completion of a satisfactory agreement under Section 106 of the Town and Country Planning Act, 1990 by 14th May, 2015 to secure financial contributions towards Special Protection Area mitigation and open space, the Head of Planning, in consultation with the Chairman, be authorised to grant planning permission, as set out in the Head of Planning's Report No. PLN1518 (as amended); however
- (ii) in the event that a satisfactory Section 106 agreement is not completed by 14th May, 2015, the Head of Planning, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal
 - (a) fails to make provision for open space, contrary to the provisions of Policy CP12 of the Rushmoor Core Strategy and saved Policy OR4 of the Rushmoor Local Plan Review 1996 – 2011; and

- (b) fails to provide mitigation for the impact of the development on the Thames Basin Heaths Special Protection Area, in accordance with the Council's Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy, contrary to Policy CP13 of the Rushmoor Core Strategy.

26. APPLICATION NO. 15/00215/EDC – THE OLD MINT, POUND ROAD, ALDERSHOT –

The Committee considered the Head of Planning's Report No. PLN1518 (as amended at the meeting) regarding an application for a Certificate of Lawfulness in respect of the existing use of The Old Mint, Pound Road, Aldershot as two self-contained flats. The Committee noted that the application for a Certificate of Lawfulness had been formally withdrawn by the applicant and that it was now the applicant's intention to submit a retrospective planning application for the use of the building as flats.

The Committee then considered Part B of the revised recommendation, which was to issue an enforcement notice to require the cessation of the unauthorised material change of use of the land.

RESOLVED: That an Enforcement Notice be served to require the cessation of the unauthorised material change of use of the land as two self-contained flats; within a period of three months for compliance for the reasons set out in the Head of Planning's Report No. PLN1518 (as amended).

27. PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER JANUARY – MARCH, 2015 AND FOR THE FINANCIAL YEAR 2014/15 –

The Committee received the Head of Planning's Report No. PLN1519 which provided an update on the position with respect to Performance Indicators for the Development Management Section of Planning for the period 1st January, 2015 to 31st March, 2015 and summary figures for the financial year 2014/15.

RESOLVED: That the Head of Planning's Report No. PLN1519 be noted.

28. APPEALS PROGRESS REPORT –

The Committee received the Head of Planning's Report No. PLN1520 concerning the following appeal decision:

Application No.	Description	Decision
14/00211/FUL	An appeal against the Council's decision to refuse planning permission for the redevelopment of land at No. 235 Ash Road, Aldershot to provide a restaurant, hot food takeaway and drive through facility, as well as the creation of a new vehicular access from Ash Road, 38 car parking spaces, cycle parking and associated landscaping. The appeal had been dealt with by way of a hearing.	Allowed

RESOLVED: That the Head of Planning's Report No. PLN1520 be noted.

The Meeting closed at 8.20 p.m.

G.B. LYON
CHAIRMAN

**DEVELOPMENT MANAGEMENT COMMITTEE
29TH APRIL 2015**

APPENDIX "A"

Application No. & Date Valid: **15/00117/REVPP** **23rd February 2015**

Proposal: Variation of Condition 25 of planning permission RSH/5684 to allow one delivery to be made to Asda service yard on Sundays and Bank Holidays between the hours of 09:00 and 1700 on Sundays and Bank Holidays at **ASDA Westmead Farnborough Hampshire**

Applicant: Asda Stores Ltd

Conditions: 1 The deliveries to the rear service yard hereby permitted on Sundays and Bank Holidays shall be discontinued on or before the end of a period of six months from the date of this permission unless the Local Planning Authority shall have previously permitted their continuation for a further period.

Reason - In the interests of residential amenity.

2 With the exception of the single delivery permitted by this planning permission or those permitted by planning permission 14/00298/FUL, no lorries shall enter or leave the site for the purpose of loading or unloading except between the hours of 0700 and 2200 Monday to Saturday and not at all on Sundays or Bank Holidays.

Reason - In the interests of residential amenity.

3 There shall be no use of the rear service yard on Sundays or Bank Holidays except in connection with the deliveries hereby approved.

Reason - In the interests of residential amenity.

4 The deliveries hereby permitted shall not be commenced until a detailed Service Yard Management Plan has been submitted to, and approved in writing by, the Local Planning Authority. The deliveries shall be carried out, in accordance with the details so approved.

Reason - To ensure satisfactory external appearance.*

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 27th May, 2015 at the Council Offices,
Farnborough at 7.00 p.m.

Voting Members

Cr. G.B. Lyon (Chairman)
Cr. B.A. Thomas (Vice-Chairman)

Cr. D.B. Bedford	Cr. P.I.C. Crerar	Cr. D. Gladstone
Cr. D.M.T. Bell	Cr. Sue Dibble	Cr. C.P. Grattan
Cr. R. Cooper	a Cr. Jennifer Evans	Cr. J.H. Marsh

* Cr. P.F. Rust

Non-Voting Member

Cr. R.L.G. Dibbs (Cabinet Member for Service and Delivery) (ex officio)

An apology for absence was submitted on behalf of Cr. Jennifer Evans.

*Cr. P.F. Rust attended as standing deputy in place of Cr. Jennifer Evans.

29. DECLARATIONS OF INTEREST –

Having regard to the Members' Code of Conduct, the following declarations of interest were made. Those Members with a disclosable pecuniary interest left the meeting during the debate on the relevant agenda items:

Member	Application No. and Address	Interest	Reason
Cr. D. Gladstone	15/00280/FULPP and 15/00281/ADVPP (No. 36 Woburn Avenue, Farnborough)	Personal and Prejudicial	Speaker on this item is known to him.
Cr. G.B. Lyon	15/00280/FULPP and 15/00281/ADVPP (No. 36 Woburn Avenue, Farnborough)	Personal and Prejudicial	Parents in law live nearby.

30. **MINUTES –**

The Minutes of the Meeting held on 29th April, 2015 were approved and signed by the Chairman with a request that the wording on Minute No. 81 (Declarations of Interest) be amended to read ‘association with a member of the Planning Group of The Farnborough Society who leads The Farnborough Street Resident’s Association’.

31. **TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) -
TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT
PROCEDURE) ORDER, 1995 -
DEVELOPMENT APPLICATIONS GENERALLY –**

RESOLVED: That

- (i) permission be given for the following applications set out in Appendix “A” attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

- * 15/00280/FULPP (No. 36 Woburn Avenue, Farnborough)
- 15/00281/ADVPP (No. 36 Woburn Avenue, Farnborough)
- * 15/00328/NMA (Tragordon, No. 21 York Crescent, Aldershot);

- (ii) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council’s Scheme of Delegation, more particularly specified in Section “D” of the Head of Planning’s Report No. PLN1525, be noted; and

- (iii) the current position with regard to the following applications be noted pending consideration at a future meeting:

- 15/00068/LBC2PP (Gun Hill House and Water Tower, Gun Hill, Aldershot)
- 15/00069/REMPP (Gun Hill House and Water Tower, Gun Hill, Aldershot)
- 15/00176/FULPP (Proposed Extension to Princes Mead, Westmead, Farnborough)
- 15/00194/FULPP (Site of the former Christmas Lodge, Evelyn Avenue, Aldershot)
- 15/00326/COU (Nos. 28 – 50 Kingsmead, Farnborough).

- * The Head of Planning’s Report No. PLN1525 in respect of these applications was amended at the meeting.

32. **REPRESENTATIONS BY THE PUBLIC –**

In accordance with the guidelines for public participation at meetings, the following representation was made to the Committee and was duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
15/00280/FULPP	(No. 36 Woburn Avenue, Farnborough)	Mr. R. Connor	Against

33. **ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT – NO. 14 CHURCH CIRCLE, FARNBOROUGH –**

The Committee received the Head of Planning's Report No. PLN1526 regarding the unauthorised installation of UPVC windows at No. 14 Church Circle, Farnborough. It was reported that the site was located on the north west side of Church Circle and within the South Farnborough Conversation area. In May, 2014, a complaint had been received that UPVC windows had been installed in the main building without the necessary planning permission. UPVC windows had also been installed in the extension which was in breach of Condition No. 2 of the planning permission for the extension. Visits to the site had confirmed this. The Committee was asked to note that outstanding matters relating to conditions imposed on this permission were being dealt with separately.

An objection had been received from the Council's Conservation Officer and, following contact with the owner and the site's agent about the breach of planning control, an e-mail had been sent to the agent/owner setting out available options and seeking a response as to the actions that would need to be taken to resolve the issue. In the absence of a response, the Council had advised that a report would be made to Committee. In response the agent had advised that he was waiting for a detailed survey report from his surveyor prior to meeting with the Council again to discuss how to resolve the issue.

RESOLVED: That an Enforcement Notice be served to require the replacement of the unauthorised UPVC windows with timber sliding sash windows with a period of six months for compliance for the following reason:

that the replacement windows, by reason of their inappropriate design and use of materials, detracts from the visual appearance of the building and thereby harms the overall character and appearance of the South Farnborough Conservation Area, contrary to the objectives of Policy CP2 of the Rushmoor Core Strategy, saved Local Plan Policies ENV34 and ENV36, the National Planning Policy Framework and Planning (Listed Buildings and Conservation Areas) Act, 1990.

34. **TOWN AND COUNTRY PLANNING (GENERAL PERMITTED DEVELOPMENT) (ENGLAND) ORDER 2015 –**

The Committee received the Head of Planning's Report No. PLN1527 which outlined the Town and Country Planning (General Permitted Development) (England) Order, 2015 which came into force on 15th April, 2015. The Committee was informed that the Order consolidated recent legislative change and implemented further changes referred to in recent Ministerial statements.

It was explained that one significant change to permitted development rights was that the time limited period to carry out larger domestic rear extensions under permitted development (Class A) had been extended until 30th May, 2019. Other changes related to change of use of properties which were outlined in full in the Report. However, it was highlighted that most new rights would be subject to a prior approval process which would allow the Council some capacity to intervene on specific matters. This would require the person wishing to use the permitted development rights to first submit relevant details to the Council and to obtain prior approval of those details before the work could proceed as permitted development.

Other new areas included in the permitted development rights were also fully outlined in the Report and included areas relating to solar voltaic installations on roofs of non-domestic buildings and the modification of shop loading bays.

RESOLVED: That the Head of Planning's Report No. PLN1527 be noted.

35. **APPEALS PROGRESS REPORT –**

The Committee received the Head of Planning's Report No. PLN1528 concerning the following appeal decision:

Application No.	Description	Decision
14/00706/FULPP	An appeal against the Council's decision to refuse planning permission for the demolition of a public house/restaurant building and the erection of one five-storey and one six-storey building to provide 25 one-bedroom and 37 two-bedroom flats, a community/arts/food and drink facility, public plazas and parking at the lower ground floor level, with revised access arrangements and associated highways and improved pedestrian access works at The Ham and Blackbird, No. 281 Farnborough Road, Farnborough.	Allowed

RESOLVED: That the Head of Planning's Report No. PLN1528 be noted.

The Meeting closed at 7.55 p.m.

G.B. LYON
CHAIRMAN

**DEVELOPMENT MANAGEMENT COMMITTEE
27TH MAY 2015**

APPENDIX "A"

Application No. & Date Valid: **15/00280/FULPP** **21st April 2015**

Proposal: Installation of an automated teller machine with relating advertisement surround to a shop front at **36 Woburn Avenue Farnborough Hampshire**

Applicant: Cardtronics UK Ltd, Trading As CASHZONE

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings -

Reason - To ensure the development is implemented in accordance with the permission granted

3 The automatic telling machine hereby permitted shall only be operational, and any integral panels on the machine illuminated, during the hours of 07:00 to 22:00, Mondays to Sundays.

Reason: - In the interests of residential amenity.

Application No. & Date Valid: **15/00281/ADVPP** **21st April 2015**

Proposal: Display of a non illuminated advertisement relating to and surrounding proposed ATM at **36 Woburn Avenue Farnborough Hampshire**

Applicant: Cardtronics UK Ltd, Trading As CASHZONE

Conditions: 1 The permission hereby granted shall be carried out in accordance with the following approved drawings -

Reason - To ensure the development is implemented in accordance with the permission granted

Application No. & Date Valid: 15/00328/NMA

1st May 2015

Proposal: Non-Material Amendment : Revised on-site parking layout to that approved with planning permission 12/00286/FUL dated 13th April 2012 at **Tragordon 21 York Crescent Aldershot Hampshire**

Applicant: Mr S Sandhu

Conditions: 1 The garage permitted by planning permission 12/00286/FUL dated 13th April 2012 to be built and the external parking spaces shown on the approved amended plans (MB Design Services Drawing No.1635-20c) shall be kept available at all times for parking purposes and shall not be used at any time for the parking/storage of boats, caravans or trailers.

Reason - For the avoidance of doubt and to ensure the provision and retention of adequate off-street parking within the development.

LICENSING AND GENERAL PURPOSES COMMITTEE

Meeting held on Thursday, 28th May, 2015 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. A.M. Ferrier (Chairman)
Cr. S.J. Masterson (Vice-Chairman)

Cr. R. Cooper	Cr. Barbara Hurst	Cr. M.D. Smith
Cr. Liz Corps	Cr. B. Jones	Cr. L.A. Taylor
a Cr. A.H. Crawford	Cr. A.R. Newell	Cr. Jacqui Vosper

An apology for absence was received on behalf of Cr. A.H. Crawford.

36. MINUTES –

The Minutes of the Meeting held on 30th March, 2015 were approved and signed by the Chairman.

37. 2015/16 ANNUAL AUDIT FEE LETTER –

The Committee welcomed to the meeting Mr. Alan Gregory from Ernst & Young who was attending the meeting to present the Company's annual audit fee letter, which confirmed the audit and certification work proposed for the 2015/16 financial year and the indicative fee for that work.

Mr. Gregory explained that the indicative audit fee was £49,838 plus £8,652 for the certification of the housing benefit subsidy claim and reflected the risk-based approach to audit planning set out in the National Audit Office's Code of Audit Practice for the audit of public bodies, applying from 2015/16 audits. The audit fee covered: the audit of the financial statements; the value for money conclusion; and, the whole of government accounts. It was noted that the fee was based on a risk-based approach and had been set by the Audit Commission in 2012 and had been reduced by 25% following the further tendering of contracts in March, 2014. The letter set out the assumptions on which the 2015/16 fee would be based and the fee would be reviewed and updated as necessary within the parameters of the contract.

Mr. Gregory advised Members that the audit plan would be issued in March, 2016 and would communicate any significant financial statement risks identified, planned audit procedures to respond to any risks and any changes in the fee. It would also set out the significant risks identified in relation to the value for money conclusion.

RESOLVED: That the 2015/16 annual audit fee letter from Ernst & Young be noted.

38. **TREASURY MANAGEMENT OPERATIONS IN 2014/15 –**

The Committee received the Head of Financial Services' Report No. FIN1510 which set out the main treasury management activities during 2014/15 and provided an update on the current economic conditions affecting treasury management decisions. The Report also set out the actual prudential indicators relating to capital financing and compared these to the indicators that had been set in the Annual Treasury Management Strategy for the year and approved by the Council in February, 2014.

Members were advised that 2014/15 had proved to be another challenging year for treasury management. The Council's treasury team had concentrated on the security of investment while still having regard to the returns available. Revision of the Treasury Management Strategy had enabled the Council to further diversify its investment portfolio and benefit from alternative investments during 2014/15. It was noted that, despite low interest rates and the lack of suitable counterparties with whom to invest, investment income had outperformed the original budget by around £300,000 and had contributed £699,000 to the Council's General Fund during 2014/15. Members were also advised that all treasury management activities during 2014/15 had been carried out in accordance with the Annual Treasury Management Strategy and had complied with the agreed treasury and prudential indicators and with the Treasury Management Code of Practice.

RESOLVED: That the Head of Financial Services' Report No. FIN1510 be noted.

39. **FINANCIAL STATEMENTS 2014/15 – CHANGES IN ACCOUNTING ESTIMATES AND THE APPLICATION OF NEW ACCOUNTING POLICIES –**

The Committee considered the Head of Financial Services' Report No. FIN1512, which sought approval for changes in the estimation methods and the application of amended accounting policies to be used in the preparation of the Council's Financial Statements for 2014/15.

The Council's auditors (Ernst & Young) had identified as good practice the consideration of the assumptions made and methods used in the preparation of the Council's financial statements. The Council's accounts for 2014/15 contained estimated figures that were based on assumptions made by the Council about the future or that were otherwise uncertain. The determination of an accounting estimate could be simple or complex depending on the nature of the item. In more complex estimates there might be a high degree of specialist knowledge and judgement required. These estimates were made taking into account historical experience, current trends and other relevant factors. However, because balances could not be determined with certainty and actual results could be materially different from the assumptions made. The Council was required to disclose areas of estimation uncertainty where there was a significant risk of a material adjustment within the following financial year and these areas were identified in the Report, which also showed the effects if actual

results differed from the assumptions made.

The Committee was advised that the area in the Council's Balance Sheet at 31st March, 2015 where there was major uncertainty and where changes to existing estimation methods were required, was in relation to the cost of retirement benefits. As part of the terms and conditions of employment of officers, the Council made contributions towards the cost of post-employment benefits. Whilst the benefits (pensions) were not actually payable until employees retired, the Council had a commitment to make the payments. This figure was disclosed at the time that employees earned their future entitlement.

The Council's future pension liability had been assessed by an independent firm of actuaries (Aon Hewitt Ltd) using various financial assumptions (rate of inflation, salary increases, duration of liabilities) and mortality assumptions (longevity of current and future pensioners). The Report set out the principal assumptions used by the actuary for 2015 in calculating the Council's future pension liability and the implications of the changes in assumptions. The calculation of pension liabilities involved projecting future cash flows from the fund for many years into the future. This meant that the assumptions used could have a material impact upon the balance sheet position. The impact of changes on the net pensions was also set out in the Report. It was recognised that the Council minimised this risk by taking into account historical experience, current trends and other relevant factors in arriving at estimates which it believed reflected the most likely and accurate position.

In respect of the application of new accounting policies, the Committee was advised that there were no other amendments recommended to any of the accounting policies, which had previously been approved by the Committee.

RESOLVED: That

- (i) the Head of Financial Services' Report No. FIN1512 be noted; and
- (ii) the change in estimation methods outlined in the Report be approved.

40. **FINANCIAL STATEMENTS – DE-CLUTTERING OF THE ACCOUNTS –**

The Committee considered the Head of Financial Services' Report No. FIN1513 which sought approval for the approach to be taken in respect of the rationalisation of the number of disclosures in the Council's financial statements for 2014/15 onwards.

It was noted that the majority of the existing disclosures were requirements that had been laid down in the Accounting Code of Practice, although, there was scope under the new 'de-cluttering' agenda to rationalise what information was included in the statements. The Committee was advised that representatives of Financial Services had met with Ernst & Young to consider options available for de-cluttering the accounts. These were: the presentation of accounting policies; removal of duplication; materiality; reducing

the length of disclosures; and, ensuring consistency. It was felt that, to ensure consistency, the Council should retain the accounting policies in one section rather than present policies with relevant notes. However, disclosure notes would be reviewed for duplication and text would be removed where it was repeated. It was suggested that it would be appropriate to establish a de-minimus level, below which amounts might not require disclosure. It was recommended that a level of 1% (£611,200 based on the balance sheet as at 31st March 2014) would be appropriate. It was further suggested that the length of some of the disclosures could be reduced by grouping similar items together. A simple flowchart approach would be adopted to ensure consistency in determining which notes should be disclosed.

The Committee discussed the recommendations in the Report and approved the suggestions made. The Committee expressed thanks to the Financial Services team for excellent service.

RESOLVED: That the proposed methodology for reviewing the content of the Council's Statement of Accounts, as set out in the Head of Financial Services' Report No. FIN1513, be approved.

41. **APPOINTMENTS –**

(1) **Outside Bodies –**

RESOLVED: That the appointment of representatives to outside bodies for the 2015/16 Municipal Year, as set out in Appendix 1 (attached herewith), be approved.

(2) **Appointments and Appeals Panel –**

RESOLVED: That the following Members be appointed to serve on the Appointments and Appeals Panel for the 2015/16 Municipal Year (1 Conservative: 1 Labour: 1 UKIP and a representative of the Cabinet):

Conservative Group -	Cr. A.M. Ferrier with Cr. S.J. Masterson as Standing Deputy.
----------------------	--

Labour Group -	Cr. P.F. Rust with Cr. B. Jones as Standing Deputy.
----------------	---

UKIP Group -	Cr. D.M.T. Bell
--------------	-----------------

Cabinet Member for Corporate Services -	Cr. P.G. Taylor
---	-----------------

(3) **Elections Group –**

RESOLVED: That the following Members be appointed to serve on the Elections Group for the 2015/16 Municipal Year:

Cabinet Member for Concessions and Community Support –
Cr. A. Jackman

Chairman of the Licensing and General Purposes Committee –
Cr. A.M. Ferrier

Chairman of the Borough Services Policy and Review Panel –
Cr. Barbara Hurst

Conservative Group - Cr. S.J. Masterson

Labour Group - Crs. K. Dibble and B. Jones

UKIP Group - Cr. D.M.T. Bell

(4) **Licensing Sub-Committee –**

RESOLVED: That the following Members be appointed to serve on the Licensing Sub-Committee for the 2015/16 Municipal Year (3 Conservative: 2 Labour):

Conservative Group - Crs. A.M. Ferrier, M.D. Smith and Jacqui Vosper

Labour Group - Crs. B. Jones and L.A. Taylor

(5) **Licensing Sub-Committee (Alcohol and Entertainments) –**

RESOLVED: That:

(i) the Licensing Sub-Committee (Alcohol and Entertainments) be re-established until the first meeting of the Licensing and General Purposes Committee of the 2016/17 Municipal Year, comprising any three trained members of the Licensing and General Purposes Committee; and

(ii) the Head of Democratic Services be authorised to make appointments to the Licensing Sub-Committee (Alcohol and Entertainments) in accordance with the provisions agreed by the Committee at its meeting on 21st May, 2009.

(6) **Local Plan Members Group –**

During a discussion on the Group, it was agreed that the membership should be increased to include an additional representative of the Labour Group.

RESOLVED: That the following Members be appointed to serve on the Local Plan Members Group for the Municipal Year 2015/16 on the basis of eight Members (5 Conservative: 2 Labour: 1 UKIP):

Leader of the Council -	Cr. P.J. Moyle
Cabinet Member for Environment and Service Delivery -	Cr. R.L.G. Dibbs
Chairman of the Development Management Committee -	Cr. G.B. Lyon
Conservative Group -	Crs. D.E. Clifford and Barbara Hurst
Labour Group -	Crs. M.J. Roberts and C.P. Grattan
UKIP Group -	Cr. D.M.T. Bell

The Meeting closed at 7.45 p.m.

A.M. FERRIER
CHAIRMAN

**LICENSING AND GENERAL PURPOSES COMMITTEE
28TH MAY, 2015**

REPRESENTATION ON OUTSIDE BODIES 2015/16

NAME OF ORGANISATION	REPRESENTATIVE(S) 2015/16
Age Concern, Farnborough	Crs. Liz Corps, L.A. Taylor and Jacqui Vosper
Age Concern, Aldershot	No representation required at the present time.
Aldershot & Farnborough Festival of Music & Art	Crs. D.M.T. Bell, Jennifer Evans and K.H. Muschamp
Aldershot Military Museum Strategic Local Agreement Meeting	Crs. Mrs. D.B. Bedford and A.M. Ferrier
Aldershot Regeneration Partnership Limited	Cabinet Member with responsibility for regeneration and economic development (Cr. P.J. Moyle) and the Chief Executive (Mr. J.A. Lloyd)
Aldershot Town Centre Business and Retailers Group	Cabinet Member with responsibility for regeneration and economic development (Cr. P.J. Moyle) and Crs. M.S. Choudhary, A.H. Crawford and M.J. Roberts
Basingstoke Canal Joint Management Committee	Crs. J.H. Marsh and L.A. Taylor
Blackbushe Airport Consultative Committee	Cr. Liz Corps with Cr. D.E. Clifford as Standing Deputy

NAME OF ORGANISATION	REPRESENTATIVE(S) 2015/16
Blackwater Valley Advisory Committee for Public Transport	Cabinet Member for Environment and Service Delivery (Cr. R.L.G. Dibbs) and Cr. B. Jones with Crs. Barbara Hurst and M.J. Roberts as Standing Deputies
Blackwater Valley Countryside Partnership	Crs. L.A. Taylor and P.G. Taylor with Crs. C.P. Grattan and Barbara Hurst as Standing Deputies
Brickfield Country Park, Friends of	Three Manor Park Ward Members (Crs. P.I.C. Crerar, R. Hughes and B.A. Thomas)
Council for the Protection of Rural England (Hart & Rushmoor Group)	Cr. P.G. Taylor
Cove Brook Greenway Group	Crs. R. Cooper and G.B. Lyon
Enterprise M3 Joint Leaders Board	Leader of the Council (Cr. P.J. Moyle)
Farnborough Aerodrome Consultative Committee	The Cabinet Member for Environment and Service Delivery (Cr. R.L.G. Dibbs) and Cr. P.G. Taylor (as a representative of an adjoining ward) with Cr. Barbara Hurst as Standing Deputy
Farnborough Community Centre Executive Committee	Crs. Sue Carter and B. Jones
Farnborough and Cove War Memorial Hospital Trust Limited	Cr. R.L.G. Dibbs

NAME OF ORGANISATION	REPRESENTATIVE(S) 2015/16
457 Farnborough Squadron	Cr. J.H. Marsh
Farnham Quarry Liaison Group	Cr. M.J. Roberts with Crs. A.R. Newell and T.D. Bridgeman as Standing Deputies
First Wessex Housing Association – Annual General Meeting	The Cabinet Member for Health and Housing (Cr. R. Hughes)
Hampshire and Isle of Wight Local Government Association	Leader of the Council (Cr. P.J. Moyle) and Cr. R.L.G. Dibbs with the Cabinet Member for Corporate Services (Cr. P.G. Taylor) as Standing Deputy
Hampshire Buildings Preservation Trust Limited	Crs. D.S. Gladstone and G.B. Lyon
Hampshire Police and Crime Panel	Cabinet Member for Business, Safety and Regulation (Cr. K.H. Muschamp) and Cr. K. Dibble (in his own right as invited by the Council for political balance)
Local Government Association - General Assembly	Leader of the Council (Cr. P.J. Moyle)
North Hampshire Area Road Safety Council	Cr. S.J. Masterson with Cr. A.M. Ferrier as Standing Deputy
North Hampshire Community Safety Partnership	Cabinet Member for Business, Safety and Regulation (Cr. K.H. Muschamp)

NAME OF ORGANISATION	REPRESENTATIVE(S) 2015/16
Joint Scrutiny Committee (Hart/Basingstoke/Rushmoor) North Hampshire Community Safety Partnership	Chairman of the Borough Services Policy and Review Panel, Vice-Chairman of the Policy and Review Panel and Cr. A.H. Crawford with Crs. B. Jones and S.J. Masterson as Standing Deputies
Parity for Disability	Cr. Barbara Hurst with Cr. Sue Carter as Standing Deputy
PATROL (formerly National Parking Adjudication Services)	Cabinet Member for Environment and Service Delivery (Cr. R.L.G. Dibbs)
Project Integra Strategic Board	Cabinet Member for Environment and Service Delivery (Cr. R.L.G. Dibbs) with Cr. A. Jackman as Standing Deputy
Royal British Legion (Farnborough Branch) Remembrance Day Arrangements	Cr. D.B. Bedford
Rushmoor Access Group	No representation required at the present time – under review.
Rushmoor Citizens' Advice Bureaux Trustee Board	Crs. Barbara Hurst and P.F. Rust
Rushmoor In Bloom Forum	Crs. Mrs. D.B. Bedford, M.S. Choudhary, Jennifer Evans, C.P. Grattan and R. Hughes

NAME OF ORGANISATION	REPRESENTATIVE(S) 2015/16
Rushmoor Local Strategic Partnership	Cr. P.J. Moyle Cr. R.L.G. Dibbs as Standing Deputy
Rushmoor Mediation Management Committee	Crs. C.P. Grattan, R. Hughes and P.G. Taylor
Rushmoor Sports Forum	Crs. Mrs. D.B. Bedford and Sue Carter
Rushmoor Swimming Association	Crs. G.B. Lyon and D.M. Welch
Rushmoor Voluntary Services Board	Cr. K.H. Muschamp
Rushmoor Youth Forum	Crs. D.M.T. Bell, G.B. Lyon and L.A. Taylor
Samuel Cody Community Campus Management Committee	Three Cherrywood Ward Members (Crs. C.P. Grattan, B. Jones and L.A. Taylor)
South East Employers – Full Meeting	Cabinet Member for Corporate Services (Cr. P.G. Taylor) with Cr. K. H. Muschamp as Standing Deputy
South East Employers – Local Democracy and Accountability Network	Crs. A.M. Ferrier and P.F. Rust
South East England Councils (SEEC) All Member Meeting	Cr. R.L.G. Dibbs
Southwood Golf Club Committee	Cr. D.S. Gladstone
Step by Step Board of Management	Cr. Mrs. D.B. Bedford

NAME OF ORGANISATION	REPRESENTATIVE(S) 2015/16
Thames Water Utilities Local Liaison Group	Cabinet Member for Environment and Service Delivery (Cr. R.L.G. Dibbs) with the Chairman of the Environment Policy and Review Panel (Cr. D.E. Clifford) as Standing Deputy
West End Centre Management Committee	Crs. K.H. Muschamp and B.A. Thomas